



**GOPHER NEWS
COMPANY**

9000 10th Avenue North
Minneapolis, MN 55427
www.gophernews.com
763.546.5300 PHONE
763.525.3100 FAX

APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of non-job related medical condition or handicap, or any other legally protected status.

			Date	
PERSONAL				
Last Name	First	Middle	Home Telephone	
Street Address			Business Telephone	
City, State, ZIP			Social Security No.	
Have you ever applied for employment with us?		Yes <input type="checkbox"/>	If "yes", when and where?	
		No <input type="checkbox"/>		
Are you currently on "lay-off" status and subject to recall?		Yes <input type="checkbox"/>	If "yes", with whom?	
		No <input type="checkbox"/>		
Are you available for full time work?		Yes <input type="checkbox"/>	If "no", what hours can you work?	
		No <input type="checkbox"/>		
Are you legally eligible for employment in the United States?		Yes <input type="checkbox"/>	Will you work overtime if asked?	Yes <input type="checkbox"/>
		No <input type="checkbox"/>		No <input type="checkbox"/>
Have you ever been bonded?		Yes <input type="checkbox"/>	If "yes" with what employee?	
		No <input type="checkbox"/>		
Are you over 18 years of age?		Yes <input type="checkbox"/>	When will you be available to begin work?	
If not, employment is subject to verification of age		No <input type="checkbox"/>		
Have you been convicted of a crime in the past 7 years, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court?				
A "Yes" answer will not automatically disqualify you from consideration for employment. The type of crime, seriousness and date of conviction will be considered.				
		Yes <input type="checkbox"/>	If "yes", describe in full	
		No <input type="checkbox"/>		
State names of relatives working for us, other than your spouse.				
State names of friends working for us.				

POSITION BEING APPLIED FOR	
Position(s)	Pay Desired
Special training or skills that you wish us to consider:	

Do you have a valid driver's license? Yes
 No A "no" answer will be considered only if the job requires driving a vehicle.

EMPLOYMENT *List complete employment history. It is not necessary to list dates of employment for jobs held more than five years ago. Start with your most recent or present employer.*

Company Name	Telephone
Address	Employed - (State month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe Your Work	Reason for Leaving
Company Name	Telephone
Address	Employed - (State month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe Your Work	Reason for Leaving
Company Name	Telephone
Address	Employed - (State month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe Your Work	Reason for Leaving
Company Name	Telephone
Address	Employed - (State month and year) From To
Name of Supervisor	Weekly Pay Start Last
State Job Title and Describe Your Work	Reason for Leaving
We may contact the employers listed above unless you indicate those you do not want us to contact	DO NOT CONTACT
	Employer (s): _____
	Reason: _____

MILITARY		
Did you serve in the U. S. Armed Forces?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If "yes", which branch? _____ Rank _____
Describe any training received relevant to the position for which you are applying.		

EDUCATION					
School	Name and Location of School	Course of Study	No of Yrs complete	Did you graduate?	Degree or Diploma
Graduate					

College					
Business Trade Technical					
High School					
Elementary					

Membership in Professional or Civic Organizations <i>(Exclude those which may disclose your race, religion, or national origin)</i>

APPLICANT'S STATEMENT

If you are filling out this application online, your signature will be collected at the time of interview.

I certify that the information provided on this application is true and complete to the best of my knowledge. I agree that if there is any misrepresentation or omission concerning the information on this application, any offer of employment to me may be withdrawn, and if I have already been hired, my employment may be terminated.

I authorize this company and its representatives to make an investigation of my past employment and educational background. I authorize any past or present employer, and educational institution, to release information concerning my employment and educational background to this company. I hereby release all persons, past and present employers, and educational institutions from any liability to me if they supply information to this employer as part of its investigation. My signature acknowledges I understand the authorization.

I understand that any offer of employment by this employer may be contingent upon my providing sufficient documentation necessary to establish my identity and eligibility to work in the United States. I understand, also, that I am required to abide by all rules and regulations of the employer.

I understand that neither this document nor any offer of employment from the employer constitutes an employment contract unless the employer and employee execute a specific document in writing to that effect.

Further, if the employer and I enter into an employment relationship, I understand that I have the right to terminate my employment at any time, and for any reason. Unless I am covered by a collective bargaining agreement containing a contrary provision, I also understand that the employer has the same right to terminate my employment at any time and for any reason. I understand that no one employed by the company has the authority to modify these conditions, except in a written document signed by the President of the company.

My signature reflects that I have read, understood, and have agreed to these terms and conditions. I understand that this application will be considered active for only thirty (30) days and that if I wish to be considered for employment after that time, I must submit a new application.

Applicant Signature

Date

Translator Signature

Date

INTERVIEWED BY

DATE